

Skylark Flyers
Experimental Aircraft Association
Chapter 1310, Inc.

Bylaws

Date September 17, 2007

Article I. Name

Skylark Flyers. Experimental Aircraft Association Chapter 1310, Inc.

Article II. Location

Skylark Air Park, East Windsor, Connecticut, USA

Article III. Purpose

The purpose of this Chapter is to:

1. Promote, encourage, and facilitate an atmosphere where all are welcome to join-in and become a part of recreational aviation.
2. Promote, encourage, and foster an environment that celebrates and nurtures the participation of families and the spirit of volunteerism within the world of recreational aviation.
3. Promote, encourage, and facilitate an environment that fosters safety and high standards in the design, construction, restoration, and operation of all types of recreational aircraft.
4. Promote, encourage, and facilitate recreational aviation activities that provide educational opportunities including, but not limited to, encouraging youngsters between the ages of 8 and 17 to become involved in aviation through participation in the EAA Young Eagle program.
5. Promote a positive, productive, and cooperative relationship between the Chapter and those governmental agencies and private enterprises that provide aviation services and facilities to the benefit of members of the Chapter. Additionally, to educate the general public by conducting aviation safety seminars in cooperation with, and in conjunction with the FAA.
6. Promote, encourage, and facilitate Membership in the EAA (Experimental Aircraft Association).
7. Support and promote the mission, vision, goals and objectives of the EAA (Experimental Aircraft Association) through programs and services within the Chapter family.
8. The organization shall not carry on any activities not permitted to be carried on by an organization exempt from the federal income tax under Section 501c.3 of the Internal Revenue Code of 1954 as amended (or the corresponding provision of any future United States Internal Revenue Law) or by an organization, contributions to which are deductible under Section 179c.2 of the Internal Revenue Code of 1954 as amended (or the corresponding provision of any future United States Internal Revenue law).
9. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing of statements) any political campaign on behalf of any candidate for public office except as authorized under the Internal Revenue Code of 1954 as amended.

Article IV. Chapter Membership

Eligibility for Chapter Membership: Eligibility for membership in the Chapter is open to any person (18 years and older) who has an interest in recreational aviation.

Classifications of Chapter Membership: There are five (5) types of Chapter Memberships. These Chapter Membership Classifications include; Regular, Family, Honorary / Complimentary, Special, and Life. The specific details of these Chapter Membership Classifications are described in the following paragraphs:

1. **Regular Chapter Membership:** A Regular Chapter Member shall be any person who pays Chapter dues and is a Member in good standing of the Experimental Aircraft Association, Incorporated.
2. **Family Chapter Membership:** A Family Chapter Membership shall be any family, including parents, and children under the age of nineteen (19), who pay the appropriate Chapter Membership dues and are Family Members of the EAA (Experimental Aircraft Association), Incorporated.
3. **Honorary / Complimentary Membership:** A Honorary/Complimentary Chapter Member shall be any person to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend an Honorary Chapter Membership. Honorary/Complimentary Chapter Memberships can be given in recognition and appreciation of the support for the Chapter. Honorary/Complimentary Chapter Members may not hold any elected or appointed Chapter Office or Position, nor are they entitled to any voting privileges within the Chapter.
4. **Special Chapter Membership:** A Special Chapter Member shall be any person, who for temporary or short-term economic reasons is unable to pay the appropriate Chapter Membership dues and to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend a Chapter Membership. The EAA Chapter Office will extend a one year complimentary EAA Membership to any Special Chapter Member upon written request from the Chapter.
5. **Life Chapter Membership:** A Life Chapter Membership may be bestowed on an individual Chapter Member at the discretion of the Chapter Officers and Chapter Board of Directors or Chapter Membership. Life Chapter Members must be a member in good standing of the Experimental Aircraft Association, Incorporated. A Chapter Life Membership recognizes the long-term commitment to EAA and the Chapter made by the individual. A Life Chapter Member may hold any Chapter Office, shall have full voting privileges within the Chapter, and is exempt from yearly Chapter dues.

Duration of Chapter Membership: The Duration of a Regular and Family Chapter Membership shall be one (1) calendar year. Honorary/Complimentary or Special Chapter Memberships may be extended or continued beyond one (1) year at the discretion of the Chapter Officers, Chapter Board of Directors, or Chapter Membership. Life Chapter Membership is continuous for the life of the Life Chapter Member and is not transferable, unless the Life Chapter Member fails to maintain a current membership with Experimental Aircraft Association.

Voting Privileges of Chapter Membership: Voting privileges within the Chapter shall be limited to Regular Chapter Members, Family Chapter Members (excluding children), Special Chapter Members and Life Chapter Members. Honorary/Complimentary Chapter Members shall not have voting privileges within the Chapter.

Removal of Chapter Membership: Chapter Membership is a privilege which requires an appropriate commitment from each Chapter Member. Each Chapter Member shall accept the

responsibilities of Chapter Membership, and by acceptance agrees to promote EAA and this Chapter. In the event a Chapter Member fails to meet these requirements, they may be asked to relinquish their Chapter Membership in accordance with the following conditions:

1. Any Chapter Member, who by intentional negligent or reckless deed or action, harms or jeopardizes the reputation or assets of this Chapter or EAA, may be removed from Chapter Membership, by a majority vote of eligible members at any regular or special Chapter Membership Meeting.
2. Any Chapter Member who fails to remit their Chapter Membership dues or fails to maintain their Membership in the Experimental Aircraft Association shall be considered removed from Chapter Membership.

Resignation of Membership: Any Chapter Member may resign their Chapter Membership at any time by delivering to any Chapter Officer a written notice of resignation. The resignation of Chapter Membership shall become effective on the date stated in the written notice. In the event the written notice of resignation does not contain an effective date, the date the Chapter Member delivers the written notice to any Chapter Officer shall become the date of resignation.

We openly welcome guests and visitors to Chapter functions and activities. While guests and visitors do not enjoy the privileges of a Regular Chapter Member, they are always welcome to participate while they consider the benefits of becoming an EAA Member and Regular Chapter Member.

Article V. Chapter Membership Dues and Assessments

Chapter Membership Dues and Assessments: The Chapter Officers and Chapter Board of Directors, with the concurrence of the Chapter Membership, will determine appropriate dues and assessments. The rate of dues or the amount of assessment shall be voted on and agreed to by the Chapter Membership at any regular Chapter Membership Meeting or Special Chapter Membership Meeting. The proposed dues or assessment must pass by a majority vote of eligible Chapter Members in attendance. Dues and assessments shall be paid to the Chapter Treasurer, or any person they may designate. Dues are to be paid annually and are payable upon joining and every January 1st of each year thereafter. Assessments shall be paid as determined by the Chapter Officers and Chapter Board of Directors, with the majority concurrence of the Chapter Membership. Dues and assessments shall be considered wholly earned and shall not be pro-rated in the event of expulsion or resignation. Honorary/Complimentary Chapter Members and Special Members shall not be required to pay any dues or assessments. Life Chapter Members, while not required to pay dues, however may be required to pay assessments.

Article VI. Meeting of Members

1. All meetings of the Chapter Members shall be held at a place to be determined by the Chapter Board of Directors.
2. Notice of any Regular Chapter Meeting of the Chapter Members shall be given before such meeting by notice published in a Chapter publication, such as the Chapter Newsletter.
3. Special Chapter Membership Meetings may be held at such time and place as the Chapter President may determine. Special meetings may also be called by a two-thirds (2/3) majority of the Chapter Board of Directors.
4. Notice of special Chapter Membership Meetings, stating the location, time, and purpose of the meeting shall be given in the same manner as the notice required for the regular meetings, or by special letter.
5. At any meeting of the members, a quorum shall consist of at least one third (1/3) of the Chapter Members but not less than 10 Chapter Members.

6. In the absence of the Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer, a temporary Meeting Chairman may be appointed by the members of the Chapter Board of Directors and shall act as the presiding officer.
7. At every meeting of the members, each voting member shall have one vote on any question or resolution. In the absence of a member, that member shall have the right to vote by proxy. The Chapter Secretary shall be responsible for the method by which any proxy votes are issued, accepted, or counted.
8. A simple majority of Chapter Members, that are eligible to vote, must be present or represented by proxy for the adoption of any resolution, except for a resolution that calls for the organization to separate its relationship with the Experimental Aircraft Association, Incorporated. In which case a majority of not less than eighty percent (80%) of the members eligible to vote, present, or represented by proxy, is necessary for the adoption such resolution.

Article VII Chapter Officers

Chapter Executive Officers;

1. The Chapter Executive Officers shall be Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer, or a combination of Chapter Secretary and Chapter Treasurer.
2. The term of office for all Chapter Executive Officers shall be one (1) year.
3. The Chapter Executive Officers shall be elected at the regularly scheduled October Chapter Membership Meeting and shall hold office for one (1) year, from date of installation. Installation of Chapter Executive Officers shall be at the December Chapter Membership Meeting following their election. Although the executive officers are normally limited to two consecutive terms, a 2/3 membership vote at the October meeting may request that an officer(s) serve additional terms under unusual circumstances.
4. The Chapter Treasurer may be bonded in an amount to be determined by the Chapter Executive Officers. The premium to bond the Chapter Treasurer shall be at the expense of the Chapter. The treasurer will ensure that no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered to the corporation and to make payments and distribution in furtherance of the purposes set forth herein.

Duties of the Chapter Executive Officers: The following duties shall be performed by the Chapter Executive Officers. The Chapter Executive Officers may, from time to time, be called upon to perform additional duties; they may also, at their discretion, and in conjunction with direction from the Chapter Board of Directors, perform additional duties for the betterment, improvement, and well being of the Chapter.

1. The Chapter President shall be the Chief Executive Officer and Chairperson of the Chapter Board of Directors. The Chapter President shall have, subject to the advice, direction, and control of the Chapter Board of Directors, general charge of the Chapter business. The Chapter President shall execute with the Chapter Secretary all contracts and instruments which have first been approved by the Chapter Board of Directors. The Chapter President may call any special meeting of the members of the Chapter Board of Directors and/or general membership. In case of the absence or disability of the Chapter Treasurer, the Chapter President may execute checks for expenditures authorized by the Chapter Board of Directors. In such circumstances, either the Chapter Vice President or Chapter Secretary shall be called upon to co-execute such checks.
2. The Chapter Vice President shall be vested with all the powers and authority of the Chapter

President and shall perform the duties of the Chapter President in the case of the absence, disability, or inability, for any reason. The Chapter Vice President shall also perform such duties connected with the operations of the Chapter at the suggestion or direction of the Chapter President. The Chapter Vice President shall annually either recruit a certified public accountant or an appropriate group of Chapter Members to conduct an audit of the financial records of the Chapter. The auditing party shall furnish a complete written financial report to the Chapter Board of Directors.

3. The Chapter Secretary shall have the responsibility to take and publish minutes of all meetings. The Chapter Secretary is responsible for publishing notice of all regularly scheduled Membership and Chapter Board of Directors Meetings. Additionally, the Chapter Secretary is also responsible for publishing notice of Special Membership Meetings. The Chapter Secretary, with the assistance of the Chapter Membership Chairperson (if applicable), shall keep a Chapter Membership Book, Roster or Record showing the name of each Chapter Member. The Chapter Secretary shall also be responsible for maintaining the currency and security of the original copies of the Chapter Bylaws, papers of incorporation, tax-exemption documents, and any other documents, books, papers, and records as the Officers or Chapter Board of Directors direct. The Chapter Secretary shall execute, along with the Chapter President, all contracts and instruments that have been first approved by the Chapter Board of Directors. The Chapter Secretary shall perform all other duties incident to the Office of Chapter Secretary, subject to the control of the Chapter President and the Chapter Board of Directors.
4. The Chapter Treasurer and the Chapter President and/or the Chapter Vice President shall execute all checks authorized by the Chapter Board of Directors. The Chapter Treasurer shall receive and deposit all funds in a financial institution recognized by the Federal Deposit Insurance Corporation (FDIC) (for U.S. Chapters), and approved by the Chapter Board of Directors. The Chapter Treasurer shall also account for all receipts, disbursements, and the balance of funds on hand. The Chapter Treasurer shall perform all other duties subject to the control of the Chapter President and the Chapter Board of Directors. The Chapter Treasurer shall be responsible for the accurate maintenance of all insurance records, including the proper application, binding, and premium payment for all necessary insurance required by the Experimental Aircraft Association, Incorporated.

Article VIII. Chapter Board of Directors

1. The business and property of the Chapter shall be conducted and controlled by the Chapter Board of Directors.
2. The Chapter Board of Directors shall consist of the following:
 - a. Class I Director: Class I Directors shall be the Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer.
 - b. Class II Director: Class II Directors shall be three (3) to five (5) additional members elected to the position of Class II Director. The Class II directors will be elected at the regular November business meeting and they shall serve a term of one year.
3. The Chapter President shall preside over the Chapter Board of Directors as its Chairperson.
4. In case of a vacancy on the Chapter Board of Directors, the Chapter President may appoint a replacement, subject to the approval of a majority of the Chapter Board of Directors.
5. Meetings of the Chapter Board of Directors may be called at any time by the Chapter President or by a two-thirds (2/3) majority of the Chapter Board of Directors.
6. Notice of Meetings of the Chapter Board of Directors, stating the location, time, and purpose of the meeting shall be mailed or personally given to each member of the Chapter Board of Directors at least 48 hours prior to the time of the meeting. If all of the members of the Chapter Board of Directors are present at a meeting, any business of the organization may be transacted

without previous notice of the meeting.

7. A two-thirds (2/3) majority of the Chapter Board of Directors shall constitute a quorum of the Chapter Board of Directors.
8. Each Member of the Chapter Board of Directors shall serve as a Board Member without compensation.
9. The Chapter Board of Directors shall have the power and authority to enforce all rules and regulations pertaining to the use and operation of the Chapter's property.

**Article IX. Vacancies
(Chapter President, Chapter Vice President, Chapter Secretary, Chapter Treasurer)**

If the office of Chapter President, Chapter Vice President, Chapter Secretary, or Chapter Treasurer become vacant for any reason, the Chapter Board of Directors shall elect a successor who shall hold the office for the remainder of the normal term, or at the option of the Chapter Board of Directors, hold a special election to fill the vacancy(s).

Article X. Elections

1. The Chapter President shall appoint a Nominating Committee made up of at least three (3) Chapter Members. The appointment of the Nominating Committee shall take place no later than July.
2. The appointments to the Nominating Committee will be announced to the members at the regular meeting in July, or earlier if a Nominating Committee has been formed at an earlier date. In addition, the names of the members appointed to the Nominating Committee shall be published in the next Chapter Newsletter.
3. Beginning in July, the Nominating Committee shall canvas the current Chapter Officers and Directors to determine if they wish to seek re-election to their current position or be nominated for any other position. The Nominating Committee shall also canvas the members of all committees and groups to seek those who may be interested in an elected position. Further, the Nominating Committee shall make themselves available to the Chapter Membership seeking any Chapter Members who may be interested and who are eligible to run for an elected position.
4. At the October Chapter Membership Meeting the Nominating Committee shall present to the membership the nominations they have obtained. In addition, open nominations will be accepted from the members during the October Chapter Membership Meeting.
5. Once all nominations have been received, a slate of nominees will be posted at the regular meeting place, or any place deemed appropriate by the Nominating Committee, and published in the next Chapter Newsletter.
6. Elections of Chapter Officers and Chapter Directors will take place at the November Chapter Membership Meeting. Voting shall be done by written ballot and three (3) members appointed by the Chapter Board of Directors shall monitor the election. All ballots will be counted and confirmed by the monitors and the results of the election announced to the members present. If deemed appropriate by the members, the Chapter Secretary shall be responsible for the development and implementation of a process that will offer absent eligible voting members the opportunity to vote by proxy. Such process shall be reviewed and approved by the Chapter Board of Directors prior to its use.
7. All newly elected Chapter Officers and Chapter Directors shall assume their responsibilities at the January Chapter Membership Meeting.

Article XI. Transition of Leadership

1. The Chapter Membership recognizes the importance of a smooth transition of Chapter Leadership. Therefore, subsequent to the election of Chapter Officers and Chapter Directors, the incumbent and newly elected Chapter Officers and Chapter Directors shall organize and hold a transition meeting wherein all Chapter records and information will be passed on to the newly elected Chapter Officers and Chapter Directors.
2. During the transition meeting, the newly elected Chapter Officers and Directors shall review the Chapter Bylaws, and the Chapter Goals, Mission and Vision Statements, Articles of Incorporation, tax status, and insurance policies to ensure they are clearly known and understood.
3. During the transition meeting the newly elected Chapter Officers and Chapter Directors shall review the incorporation documents to ensure the Chapter is current in all government obligations and the Chapter is properly incorporated.
4. During the transition meeting the newly elected Chapter Officers and Directors shall review and submit the Chapter Status Report to the EAA Chapter Office, and ensure that all proper notifications have been forwarded to the EAA Chapter Office as prescribed.
5. During the transition meeting the newly elected Chapter Officers and Chapter Directors shall review the insurance requirements specified by EAA and ensure that all proper insurance coverage has been arranged through the appropriate programs of the Experimental Aircraft Association.

Article XII. Financial Reports and Audits

1. The Chapter Treasurer shall prepare a quarterly and an annual financial statement and present each report on the financial status to the membership. The form of the report, either written or oral, will be determined by the Chapter Board of Directors. The Chapter Board of Directors will also determine the method of the report, either by presentation at a Chapter Membership Meeting or by Chapter Newsletter.
2. The Chapter Board of Directors, under the direction of the Chapter Vice President, shall arrange annually to have either an outside audit or an internal audit of all financial records and practices of the Chapter. Further, the Chapter Board of Directors shall make available a copy of the written report of the audit to the membership. The Chapter Board of Directors will review any recommendations by the auditors and shall take appropriate steps to implement any reasonable recommendations.

Article XIII – Facilities, Tools, and Other Assets

1. The Chapter Officers and the Chapter Board of Directors shall ensure all facilities, tools, and other assets are properly insured against loss.
2. The Chapter Officers and Chapter Board of Directors will serve on appropriate committees to properly manage the Chapters facilities, tools, and other assets.

Article XIV - Organization Committees

The Chapter Board of Directors may establish the following committees, or it may establish any other committees, as it deems necessary. Any committees established by the Chapter Board of Directors shall be responsible for reporting their activities directly to the Chapter Board of Directors

Chapter Welcome Committee

The Chapter Welcoming Committee should be established to make visitors and new Chapter Members feel welcome at Chapter Meetings and events. For example the

committee could assign a member of the Welcoming Committee to do a brief interview with each visitor at your Chapter Membership Meetings and then introduce the person during the meeting. The Welcoming Committee could also assign a member of the committee to make contact with each new Chapter Member in order to explain the background and mission of the Chapter.

The Chapter Welcome Committee should consist of several Chapter Members. The exact number of this committee is not particularly important, however the Chapter Welcome Committee, unlike some Chapter Committees, can function successfully with a larger number of Chapter Members. A larger number of Chapter Members on the Chapter Welcome Committee will spread the workload and get more Chapter Members involved in the responsibilities of the Committee.

The main functions of the Chapter welcome Committee should include, but not be limited to the following responsibilities and tasks. The Chapter Welcome Committee should:

- Make sure all of the Chapter Welcome Committee Members are easily identifiable by a special nametag, shirt, or some other identification
- Make sure a few Chapter Welcome Committee Members attend all Chapter functions to welcome guests and Chapter Members
- Make sure a sign-in sheet is on-hand at all Chapter functions so Chapter Members may sign-in and the names, addresses, and other important information may be obtained from any guests
- Make sure all guests are welcomed and introduced to the entire Chapter at some appropriate point during the Chapter activity
- Make sure the names and addresses of all guests are given to the Chapter Newsletter Editor and Chapter Web Editor to ensure guests will be recognized in both publications and the guests will receive the next few issues of the Chapter Newsletter, either by mail or electronically if the Chapter publishes an electronic Chapter Newsletter

Chapter Membership Committee

The Chapter Membership Committee should consist of a few Chapter Members probably about 4 or 5 Chapter Members. The purpose of this Committee should be to keep accurate records on the current Membership of the Chapter through a detailed Chapter Membership Roster. The Chapter Membership Committee should also look for ways to retain existing EAA and Chapter Members. Further, the Chapter Membership Committee should look for opportunities to recruit new EAA and Chapter Members, including keeping an ample quantity of EAA and Chapter Membership Application Forms and any other materials that will assist in the retention and recruitment of EAA and Chapter Members.

Chapter Flying Activities Committee

The Chapter Flying Activities Committee should include 3 or 4 Chapter Members. The focus of the Chapter Flying Activities Committee should be to develop and maintain a list of planned flying activities for the Chapter Members to participate in on a regular basis. Chapter flying activities may include but not be limited to:

- Regular (monthly or bi-monthly) fly-outs
- Cross-country rally's
- Orientation flights

Chapter Young Eagles Committee

The Chapter Young Eagles Committee is a very important Chapter Committee and should consist of as many Chapter Members as necessary to ensure the Chapter has a strong and active commitment to the EAA Young Eagles Program.

The main functions of the Chapter Young Eagles Committee should include, but not be limited to:

- Planning and conducting, with the assistance and participation of Chapter Members, one or more annual EAA Young Eagles Rallies
- Assisting individual Chapter Members in their efforts to recruit and fly EAA Young Eagles by maintaining an ample supply of EAA Young Eagle materials

Chapter Flying Start Committee

The Chapter Flying Start Committee is an equally important Chapter Committee and should consist of as many Chapter Members as necessary to ensure the Chapter is actively involved in helping interested people begin and continue their trek towards the successful achievement of learning to fly. The Chapter Flying Start Committee should:

- Work to establish a positive and constructive relationship with the local flight school
- Plan and conduct at least one Flying Start Presentation annually
- Encourage all individuals who attend a Flying Start Presentation to also join the Chapter and EAA to better support the individuals quest towards learning to fly

Chapter Fly-in Committee

The Chapter Fly-In Committee should consist of several Chapter Members as outlined in the Chapter Fly-In Guidelines. The individual posts on the Chapter Fly-In Committee will depend on the various activities planned for the Chapter Fly-In.

Chapter Social Committee

The Chapter Social Committee is a very important Chapter Committee and should include 4 or 5 Chapter Members. The purpose of the Chapter Social Committee is to look for, plan, and conduct various social activities that will bolster the “fun factor” of the Chapter. Some of the various Chapter social activities under the direction of the Chapter Social Committee should include, but not be limited to:

- Annual Chapter Banquet or Celebration
- Monthly Chapter Birthday Party (to celebrate the birthdays of Chapter Members)
- Chapter Hangar Dance
- Chapter Cook-Out, (maybe coordinated with the Chapter Flying Activities Committee if held at an airport)
- Refreshments at monthly Chapter Gatherings

Chapter Membership Recognition Committee

The Chapter Membership Recognition Committee may only need a few Chapter Members, perhaps 2 or 3 Chapter members; however this may be one of the most important Chapter Committees. The purpose of the Chapter Membership Recognition Committee is to plan and present the various Chapter Membership Awards and when appropriate submit the names of appropriate individuals to the EAA Chapter Office for recognition to the entire EAA Membership. Such awards may include:

- Chapter Spark Plug Award

- Chapter Spirit Award
- Outstanding Chapter Member Award
- Best Membership Recruiter Award
- New Pilot Award
- New Homebuilt Aircraft Award
- New Ultralight Award
- New Aircraft Restoration Award
- Outstanding Chapter Volunteer Award
- Outstanding Young Eagles Ground Volunteer Award
- Chapter 100 Young Eagles Flown Award
- Etc., etc., etc...

Chapter Nomination Committee

The Chapter Nomination Committee should consist of 3 or 4 Chapter Members. The purpose of the Chapter Nomination Committee is to conduct the annual process of recruiting nominees for the various elected positions within the Chapter and report these nominations to the Membership of the Chapter. Further, the Chapter Nomination Committee should follow the guidelines in the Chapter Transition Plan Part 1.

Chapter Builder Support Group Committee

The Chapter Builders Support Group Committee should include 3 or 4 Chapter Members whose main focus is to keep builders in touch with each other and look for ways builders can share ideas and information. Typically the Chapter Builders Support Group Committee will organize the following activities:

- Builders Shop Visits
- Builders Demonstrations
- Guest Speakers on Building Topics
- Technical Counselor and Flight Advisor Training Sessions
- Group Aircraft Inspection Training Sessions

Chapter Safety Committee

The Chapter Safety Committee does not have to be a very large Committee, maybe 2 or 3 Chapter Members, however this Committee is very important. The purpose of the Chapter Safety Committee is to ensure all Chapter activities are conducted in a safe manner and that proper safety rules are in place and followed. In addition, the Chapter Safety Committee should make sure to make a presentation on safety to the Member of the Chapter twice each year and they should try at least four times each year to include a short article on safety in the Chapter Newsletter.

Chapter Finance Committee

The Chapter Finance Committee should include 3 Chapter Members, including the Chapter Treasurer. The Chapter Finance Committee should conduct the following activities:

- Assist the various Chairmen of Chapter Committees in the proper development and adherence to annual budgets

- Create an annual Chapter Budget for submission and approval by the Chapter Board of Directors
- Ensure that proper financial procedures are followed at all time as respects to the finances of the Chapter
- Conduct an annual internal audit of Chapter finances and arrange an outside audit of Chapter finances when directed by the Chapter Board of Directors

Chapter Fundraising Committee

The Chapter Fundraising Committee should include 5 or 6 Chapter Members. The purpose of the Chapter Fundraising Committee is to direct and work with the entire Chapter Membership on the successful raising of funds through special projects and activities.

Article XV Dispute Resolution

In the event a dispute arises within the Chapter, a written petition, endorsed by a quorum of Chapter members, as defined in Article VI, may request intervention by the Chapter Office Staff of the Experimental Aircraft Association, concerning a dispute within the Chapter. The Chapter Membership will cooperate completely and fully with the Chapter Office Staff of the Experimental Aircraft Association, in the resolution process. In the event a dispute occurs within the Chapter, and it cannot be resolved with the assistance of the Chapter Office Staff of the Experimental Aircraft Association, and it is determined by the Chapter Office Staff of the Experimental Aircraft Association, to be at an impasse, the Chapter agrees and acknowledges the authority and responsibility of the Experimental Aircraft Association, to remove the Chapter Charter. If the Chapter Charter is removed, the Chapter will have no further recognition or affiliation with the Experimental Aircraft Association.

Article XVI – Amendments and Bylaws

The Chapter Bylaws of the Chapter may be repealed, amended, or new Chapter Bylaws adopted at any Regular Chapter Meeting of the members called for that purpose with approval of the Experimental Aircraft Association Staff. The bylaw issue(s) must be passed by a not less than two-thirds (2/3) majority vote of the Chapter Members eligible to vote. The vote may be either in person or by proxy.

To adopt these bylaws as they are written, all of the Chapter Officers must sign this form and return it to the EAA Chapter Office for approval. Upon approval the Vice President of Chapter Relations will also sign the document and copies of the signature page will be sent back to the Chapter for their records.

Article XVII - Dissolution

The Chapter may be dissolved by a two-thirds majority vote of the voting Chapter Members. If the Chapter is dissolved, the Chapter President is responsible for the proper disposition of all Chapter records and materials to the Experimental Aircraft Association, P.O. Box 3086, Oshkosh, Wisconsin, 54903-3086.

Upon dissolution of this association, liabilities of the chapter shall be repaid, and assets shall be distributed for one or more exempt purposes within the meaning of section 501c.3 of the Internal Revenue Code (or corresponding section of any future tax code). Otherwise, the assets shall be distributed to the Federal Government, or to a state or local government, for public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principle office of the corporation is located, exclusively for such purposes, or to such organizations, as the court shall determine which are organized and operated for such purposes.

Acknowledgement and Acceptance on Behalf of EAA Chapter 1310:

Chapter President	<u>Signed Eric Dixon</u> _____ Eric Dixon	Date: <u>9/18/2007</u> _____
Chapter Vice President	<u>Signed Peter Russell</u> _____ Peter Russell	Date: <u>9/25/2007</u> _____
Chapter Secretary	<u>Signed Paul Dowgewicz</u> _____ Paul Dowgewicz	Date: <u>9/17/2007</u> _____
Chapter Treasurer	<u>Signed David Christman</u> _____ David Christman	Date: <u>9/25/2007</u> _____
EAA Vice President , Chapter Relations	<u>Signed Brenda Anderson</u> _____ Bob Mackey -Brenda Anderson	Date: <u>10/16/2007</u> _____